



EDMOND TEMPLE
Mayor

PAM GRIDER
Mayor Pro-Tem

VILLAGE OF JEMEZ SPRINGS

Municipal Office

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JOHN MERHEGE
Trustee

DAVID P. RYAN
Trustee

ROBERT WILSON
Trustee

DEBBIE PACKARD
Deputy Clerk

Minutes for Wednesday, March 12, 2014 Regular Scheduled Council Meeting – 6:00pm Village Governing Body Conference Room

Present: Mayor Wilson, Mayor Pro-Tem Grider, Trustee Ryan, Trustee Sanchez, Clerk/Treasurer Trujillo, nominated Trustee Walker, Deputy Clerk Packard, along with reference to the attached sign in sheet.

1. Call to Order

Mayor Temple called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

Mayor Wilson led those in attendance in the Pledge of Allegiance.

3. Approval of Agenda – Mayor Wilson asked that item number 8 be moved to number 4, and delete number four since Ms. Alteide would not be attending meeting.

Trustee Ryan made a motion to approve the agenda with the Mayor's recommended changes, and Mayor Pro-Tem seconded. All ayes, motion approved.

It was noted that Ms. Alteide will wanted to paint the refurbish the skate park, but no skateboard contest at this time.

4. Wilson & Company (Howard Caplan) and Modular Solutions (Matthew Trujillo)

- Mr. Caplan noted the final costs for the new Police Building and referred to page 1 of the handout. Page 7 reflected costs of building without the center connection of the building project.
- Total cost with the center connection of the building would be \$321,714 without a fire alarm system
- Does not include the abatement and removal of the old police station.
- Wilson and Company recommended the concrete foundation due to the soft foundation.
- The Village will hold off on this project to ensure all monies is received for this project, and the Village needs to decide about the center portion of the project. Mr. Caplan brought the plans for Mayor Wilson.
- The Village will have a special meeting to vote on this project if the monies come in.

5. Resolution #478 – Open Meetings Acts/Reorganization

Trustee Ryan made a motion to retain the current Mayor Pro-Tem, Ms. Grider, and Trustee Sanchez seconded. All ayes, motion approved.

Mayor Pro-Tem Grider with pleasure, nominated Suzette Walker as the new Trustee.

Trustee Ryan made a motion to appoint Suzette Walker as Trustee, and Trustee Sanchez seconded. All ayes, motion approved.

6. **Hiring of Police Chief – County Contract?** Mayor Wilson stated that it was the community's preference to hire a Village Police Chief instead of utilizing the County. Robert Borden and Tanya Strubble concurred with the Mayor. Ernie Peyronet suggested that some of the community members should be on the interview/selection committee. Trustee Ryan recommended that the title and duties should be revisited and more specific. It was noted that if the Village used the County, that the Village would not receive any monies for speeding tickets. It was the consensus of the Council and public input not to rush into the hiring of this position, and Sandoval County Sheriff would provide support to the Village during this time.
7. **Fire & Ice Festival – Conclusion Update – Melisa Chandler**
 - Went well considering the Village only had 5 weeks to organize this festival.
 - Noted that more volunteers were needed, and parking was confusing to visitors.
 - Expenses need to be identified as to who pays what (Village vs. Fire & Ice vs. JVCA).
 - Input that people like the festival in the Fitzgerald Park vs the Community Park.
 - Thanks for Suzette Walker for being the MC, which contributed to the success of the festival.
8. **Road Coop Dollars – Mayor Wilson & Clerk Trujillo** - The Village needs to prioritize the projects and remember that the Village must match 25% of monies spent.

Trustee Walker made a motion to approve \$40 from the Road Coop and have the Council identify 1 – 4 priorities after the vote, and Mayor Pro-Tem Grider seconded. All ayes, motion approved.

Priority 1 is fixing the entry way of the Fire Department.
Priority 2 is fixing the guardrail on the North end of Madrid Road.
Priority 3 is correcting the drainage on Sierra Court.
Priority 4 is cutting/trimming the trees by the Jemez Springs Community Park.
9. **Appointment of Clerk/Treasurer** – Mayor Wilson stated he favored the appointing of Ona Trujillo as Clerk/Treasurer, and all ayes.
10. **Approval of February 12th Council Minutes**

Trustee Ryan made a motion to approve the February 12th Council Minutes and Mayor Pro-Tem Grider seconded. All ayes, motion approved.
11. **Reports Submitted/Not Submitted – Deputy Clerk Packard**

Deputy Clerk Packard reported that all reports were submitted by the Bathhouse, Maintenance, Fire and Court. Oral reports will be provided by Waste Water, Karen Nalezny, and by the new Library Director, Carol Meine.
12. **Monthly Reports**
 - A. **Village Clerk Report – Clerk/Treasurer Trujillo**

The Clerk/Treasurer Trujillo reported:

 - The general fund is a little low due to waiting on State reimbursement monies for capital outlay for the Police Building.

- **Worrisome about the Bath House**
 - Holding Admin Fees. Liability insurance and unemployment costly. Mayor Pro-Tem Grider asked if the Admin Fee had to be so high and was told it was down from previous years. Ms. Trujillo referred to Column 7, 505, where there is a negative \$28K, which is the book balance.
 - Trustee Ryan asked why the Bath House stays open 7 days/week as it would be costly during winter months. It was stated that the Bath House closed on Wednesdays.
 - Pam said that maybe the Council should look again at leasing.
 - Mayor Wilson interjected and said that he wanted to do a study and go back 5 years and check trends, and see what would be feasible, and decipher what works vs. not in today's market. It was stated that "pampering" (the body) is in.
 - Noted that there is a negative of \$4K on the Waste Water books, but will be transferred back into account. The Mayor and Clerk/Treasurer will look at the pricing of waste water service charges. Mayor Wilson stated that budget time is here, which would be a good time to review.

B. Waste Water Report – Karen Nalezny – Noted that the WW Project is complete with Smith and TLC as of 2:00 p.m. today. She is working with JCH on getting a bigger pump, but all looks good.

C. Library Report – Carol Meine - Refer to hardcopy report.

- She stated that David McPherson resigned from the Library Board, and appreciated his support and input for the Board.
- Greg Shores got the 2 laptops working for the Library for public use.
- Received two donations for the Library.

13. Mayor's Report – Mayor Wilson stated all was discussed during the meeting, and as new Mayor he is in the learning process. Noted that he is busy with the budget, and needs a plan to have an appropriate budget.

14. Trustee Reports

- 1. Mayor Pro-Tem Grider** – Mayor Pro-Tem Grider welcomed new Trustees Sanchez and Walker, and knows they will be an asset to the Council..
- 2. Trustee Ryan** – Trustee Ryan congratulated the new Trustees, and thanked Deputy Clerk Packard for her support since she will terminate employment.
- 3. Trustee Sanchez** – No report.
- 4. Trustee Walker** – it was noted that she will be sworn in on Monday at the Village Office.

15. Executive Session

Trustee Ryan moved to go into Executive Session at 7:49 p.m., and Trustee Sanchez seconded the motion. All ayes. Motion approved.

Personal issues discussed.

Trustee Ryan moved to adjourn Executive Session at 8:03 p.m., and Trustee Sanchez seconded the motion. All ayes. Motion approved.

16. **Adjournment**

*Trustee Ryan moved to adjourn the meeting and Trustee seconded the motion. All ayes.
Motion approved.*

Meeting adjourned at 8:04 p.m.



Bob Wilson, Mayor
Village of Jemez Springs

Attest:

Ona P. Trujillo, Clerk/Treasurer
Village of Jemez Springs